

C-SCOPE Steering Group Meeting
Wednesday 13th January 2010 – 2:00 pm – 5:00 pm
Tolkien Room, Dorset County Council, Dorchester

Present:

- Ness Smith, Dorset Coast Forum
- Peter Moore, Dorset County Council
- James Feaver, Dorset Coast Forum
- Peter Tinsley, Dorset Wildlife Trust
- Rachel Waldoock, Natural England
- Sandie Wilson, Portland Harbour Authority Ltd/
Portland Port Ltd
- Ken Buchan, Dorset County Council
- Bob Huggins, DCF Chairman
- Tony Flux, The National Trust
- Andrew Hignett, Partner - Leister Aldrich
Consultants
- James Weld – Lulworth Estate

Apologies:

- Simon Cripps, Dorset Wildlife Trust
- Simon Williams, W&PBC
- Steve Collins, Defra
- Malcolm Turnbull, Jurassic Coast Trust
- Mark Foxwell, Dorset County Council
- Tom Munro, Dorset AONB
- Vince May, Bournemouth University
- Sally King, World Heritage Team
- Nick Lyness, Environment Agency

1.	<p>Minutes of the Previous Meeting</p> <p>There were no amendments made to the minutes of the previous meeting.</p> <p>Actions from the previous meeting:</p> <ul style="list-style-type: none"> • NS is meeting with Nicky Hoar, DWT Press Officer next week. • Coastal Explorer Planning Task and Finish Group still have no chair. • KB has added to risk register, will update later in meeting. • No suggestions received from SG on who else can join Communications T&F group • PM has written the C-SCOPE “Guiding Principles”, circulated to SG and taken to MSP T&F Group. • NS did not contact Nick Reed, Coastal Community Engagement Officer for EA re communications as project team has decided to go in a slightly different direction. • NS has created 8 power point slides and will circulate to SG to use as they agree that this would still be useful • Using media students to create a short film on C-SCOPE was discussed with Communications T&F Group but no progress made so far as lower priority than other tasks.
2.	<p>Project update – Ness Smith</p> <p><u>Conference</u></p> <p>The C-SCOPE Marine Spatial Planning Conference held on 19/20 October 2010 was a big success. 110 delegates on first day, positive feedback but possibly too many speakers. Indicator workshop on second day was useful; conclusion was that rather than invent a new set, we will adapt the EU indicators for C-SCOPE.</p> <p><u>Interactions Matrix</u></p> <p>NS has spoken with Kate Thompson of the Clyde Forum, discussing the strengths and weaknesses of the Clyde SSMEI interactions matrix; she kindly agreed we can use and adapt the matrix for C-SCOPE. The SSMEI matrix was sent and completed electronically, but we will be carrying out interviews with 50-60 key people to capture information on the nature, extent and intensity of interactions, and will also capture this spatially, using charts overlaid with acetate. A pilot will be carried out with relevant DCC employees. NS has spoken with Steve Collins, Defra who commented that interactions matrix is in line with Defra thinking.</p> <p><u>Land and Seascape Assessment</u></p> <p>LDA Design has been awarded the contract. Inception meeting held in Dec 2009, are currently starting desk study.</p>

Offshore Renewables Capacity Report

Four interviews were held. Royal Haskoning were awarded the contract to carry out the Desk study, partly because they are managing the Crown Estate Mars Tool and have done recent studies in Dorset. Inception meeting also took place in Dec 2009.

Seabed mapping

Will not be available until Feb 2010. PT gave further update:

The team are currently working on results from video ground truthing, confirmed will be delayed until Feb but would rather do it properly than rushed. The data has been split into three blocks, 1 block is almost complete and might be available next week. UKHO have not yet signed off data yet, but team still able to get on with rest of work.

C-SCOPE Retreat days

The C-SCOPE and DCF team took 3 days out to think strategically about the C-SCOPE Project.

Outcomes of retreat days

1. Large mind map
2. Decision to postpone MMA document until topic papers have been refreshed
3. Decision that an SEA is needed (in hand and discussed later in meeting)

The SG then discussed Topic Paper refreshment. JW would like to see a list of topic papers and the names of resident experts refreshing each topic paper.

KB clarified that the topic papers are an output of C-SCOPE, however, termed as "inventory reports" in the original bid.

Action: NS arrange circulation topic papers list and names of resident experts to SG.

An assessment of marine planning processes in England

NS and KB have been approached by Steve Fletcher, Bournemouth University, about a study to compare and contrast stakeholder engagement within C-SCOPE and the Solent Forum's SoMap Project. KB sees this as good for evaluation and enhancement of C-SCOPE project.

Action: NS awaiting proposal from Steve Fletcher and will circulate to SG for review.

Exploring Decision Support tools

C-SCOPE team have met with Janet Lee from Cefas to discuss the tools they are developing for Defra. JF has received training in Marxan with Finding Sanctuary. JF will present potential options for C-SCOPE later in meeting.

SEA

NS has been in contact with a lecturer at Newcastle University who is running the International Marine Environmental Consultancy MSc. Possibility of having a student/s to scope part of an SEA or Environment Report. Would be really useful for them to carry out socio-economic study.

SW questioned where the SEA will fit in with rest of project. NS answered that SEA will be conducted alongside the marine plan, being used to evaluate the environmental impact of management/policy decisions. Student would work between March and June (we could pay them to stay on beyond this time however). NS writing student brief.

Policy library

C-SCOPE team have met with Solent Forum to exchange information on policy for their SoMap project. NS will keep SG informed on developments.

<p>DCF Website</p> <p>The DCF website overall received 3700 hits between 1.12.09 – 7.1.10. The C-SCOPE pages received 73 unique views – 5th highest of all pages viewed, 2 minutes per hit. NS clarified that The DCF website is hosted on Dorsetforyou.com and that this contains a section on C-SCOPE. There is also an official C-SCOPE website, updated by our Belgium partners. There are links between the two.</p> <p>Action: Matilda will be receiving regular updates on website hits, and will inform SG at meetings.</p>
<p>3 Portland Harbour Authority Ltd (PHAL) Update</p> <p>BH inserted an agenda item at this point to discuss the aims and objectives document created by SW and circulated to the SG before the meeting. BH explained that PHAL has expressed concerns about the C-SCOPE project, but that he had encouraged them to stay engaged. BH handed over to SW to explain the document.</p> <p>SW explained that PHAL clearly understands the three main outputs of the project - Coastal Explorer Planning, Coastal Explorer Interactive and the Marine Spatial Plan – and supports Coastal Explorer Planning in particular as they can see its value in their work. PHAL is a bit concerned that C-SCOPE is producing an MSP and how the project interprets information.</p> <p>SW explained that she has written the aims and objectives document to clarify what the C-SCOPE project was looking to achieve. She said that the aims and objectives are just a suggestion and she would welcome feedback. They were created by looking at the Interreg bid and the Defra tender document, the C-SCOPE website, and the DCF and Belgium ICZM Coordination Centre aims.</p> <p>SW thinks the aims and objectives would be useful to focus direction of project and for the SG to refer back to. SW explained that she doesn't really see it as the role of PHAL to create these aims and objectives but said that she is really asking C-SCOPE team to develop them. She went on to ask the SG whether they thought the aims and objectives document was needed or whether they were happy with existing ones.</p> <p>BH felt that aims and objectives already existed in other places, but felt that the document could help with engagement with the commercial/industry sector. He thanked SW for taking the time to create the document and explained to the SG that the C-SCOPE project team are involved in ongoing discussions with PHAL and will be meeting again next Monday.</p> <p>NS fed back comments received from Simon Williams by email; "I can't recall in detail but weren't these aims & objectives set out in one form or other in the original bid document to EU? I certainly remember discussing the concept at the early stages. As this is an EU funded partnership project, I would caution about introducing or indeed changing aims and objectives at this stage, but suggest original documents are checked, if not done so already."</p> <p>PM thought that the aims and objectives are already there in;</p> <ul style="list-style-type: none"> • the bid document • Defra high level marine objectives • the refreshed DCF Strategy principles • in developing the MSP objectives. <p>PM thought that there might be a risk of aims and objectives overload.</p> <p>SW felt that there is a lot of statements about what will be produced by the C-SCOPE project but that there must be a simpler way of displaying it, e.g. all in one document.</p> <p>NS circulated a table of aims, objectives and actions (compiled from the original Interreg bid, in preparation for the project team's meeting with PHAL). AH commented that he liked this document as it showed all the information on one page.</p>

	<p>PM mentioned that a discussion on aims and objectives for the MSP had already happened at the last MSP T&F meeting. SW would like aims and objectives at a higher level than this, to give reasons for the three objectives. KB explained that C-SCOPE is part of the means of fulfilling the DCF aims and objectives.</p> <p>TF spoke on behalf of National Trust as a funding partner; National Trust is satisfied with the bid, progress made and governance of the project. TF highlighted DCF's track record of innovative work and stated that if the C-SCOPE project changed direction, he would have to reargue the case for funding to National Trust hierarchy.</p> <p>SW asked who we are doing the C-SCOPE project for. The answer is Interreg, Defra and the people of Dorset. Why? To develop a plan system based on stakeholder engagement. AH mentioned that the project needs to recognise developments since the project inception e.g. the Marine and Coastal Access Act and vesting of the MMO in April. He stated that ultimately there will be one marine plan – the southern central marine plan. PM felt that the project is aware of these developments but that as it would be at least a year, if not two, before the MMO is ready to start Marine Planning, we were pre-empting this by completing our own Marine Spatial Plan at a local scale, giving stakeholders a chance to shape future planning.</p> <p>NS and KB both said the C-SCOPE team are working closely with Defra and that they are looking to us for direction with how marine planning will work at a local scale.</p> <p>As a landowner, JW sees the C-SCOPE project as an opportunity to be involved in integrating marine and terrestrial planning before the MMO do. He believes that the MMO would not be able to ignore a bottom up plan and commented that the risk of missing out on an opportunity to be involved in a plan that might be adopted in part by the MMO is the reason to engage for him.</p> <p>SW feels that the message that we are doing our own Marine Spatial Plan from the bottom up and hope it will be adopted is not coming out about the C-SCOPE project and that this message could mean more industry stakeholders want to get involved. PM commented that this is a C-SCOPE communications issue, not an aims and objectives issue.</p> <p>A discussion about engaging with the commercial/industry sector took place. NS felt that the interactions matrix would help with engagement of this sector. SW would like to see more marine user stakeholders such as shipping industry, energy companies, MFA/MMO. SW feels that having engagement with these stakeholders would enable a more balanced input into the project.</p> <p>BH thanked all for the useful comments but suggested that the SG should have more time to digest the aims and objectives document and have this as an agenda item at the next meeting.</p>
4.	<p>Finance update - KB</p> <p>First claim was submitted in October. There were a couple of questions from JTS in December and updated spreadsheets to be sent this week. Second claim to be submitted by end of month to Belgian FLC. Project currently well within budget indeed significant under-spend so far. Will have some significant expenditure over the next 6 months with consultancy costs etc.</p>
5.	<p>PMC and Risk Register – KB</p> <p>In the last meeting SG asked KB to update risk register; the following risks have been added:</p> <ul style="list-style-type: none"> • Significant deviation by either partner in project deliverables which may affect overall project output or the output of either partner • Exchange rate against in-kind contribution is lower than when application submitted - affecting costs to project • Communications with PHAL • Consultant contracts delayed (has happened due to DCC tender process) <p>KB offered to distribute the risk register to SG if required.</p>

	<p>Next project management committee to be held 18 & 19th February in Bruges. Standard agenda items, will meet new officer, discuss joint project outputs.</p> <p>Action: All to let NS or KB know before mid February if anyone has any comments or issues they wish brought up at the PMC.</p> <p>Action: KB to circulate agenda for PMC beforehand.</p>
6.	<p>Task and Finish Group updates</p> <p><u>Communications</u></p> <p>The group is still small and no replacements have been confirmed. Possibly Phillip Evans, who creates the View From..... Newspapers.</p> <p>Action: NS to contact Philip Evans</p> <p>Communications group have reviewed the engagement strategy, now three tiers of engagement</p> <p>Tier 1 – SG and T&F</p> <p>Tier 2 – Interactions Matrix</p> <p>Tier 3 – Community Engagement</p> <p>Action: NS to circulate strategy once communications group has approved. Will also distribute Interactions Matrix and contacts list to SG to identify gaps in contacts.</p> <p>Tier 3 – The Communications Strategy describes that public meetings will be held at 5 points along the coast after the interactions matrix has been carried out. NS is also offering to speak to anyone who would like to hear about C-SCOPE. Will be speaking to Bournemouth University students in January and has been engaging with the Dorset Marine Conservation Zone Advisory Group.</p> <p>NS spoke with Gary Fooks about communications and concluded that we should stop trying to push press releases for wider public engagement. NS shared her frustration with trying to get Countryfile to do a piece on the project, Countryfile saw the project as too conceptual to film.</p> <p>Matilda is revising the C-SCOPE project information sheet. This will go to libraries, schools, and to DCF members to place on their websites. SW would to see fed back to SG, therefore only a prototype will be taken to Coastal Futures conference next week.</p> <p>Action: NS to circulate to SG once finished.</p> <p>The Communications group thought that Twitter would not be appropriate for C-SCOPE but possibly Facebook.</p> <p><u>MSP</u></p> <p>PM explained that in the last MSP T&F meeting;</p> <ul style="list-style-type: none"> • updates were given on Land and Seascape assessment and Seabed mapping. (PM mentioned the recent Round 3 Offshore Wind Developments. In DCC’s response press release to this announcement they mentioned the Land and Seascape Assessment.) • the meeting split into three groups to look at Defra High Level Objectives and assess which would be suitable for Dorset – will refine next meeting. <p><u>Coastal Explorer Planning</u></p> <p>At C-SCOPE retreat days decided to add title page to tool with options to look at:</p> <ol style="list-style-type: none"> 1. Flow charts to look at consenting process 2. Demo of tool 3. The tool itself <p>JF demonstrated tool at last Coastal Explorer Planning meeting.</p> <p>Also decided at C-SCOPE retreat that the list of policies is too long to summarise therefore will look at consenting process to identify most relevant polices for planning tool. In Coastal Explorer planning meeting</p>

	<p>group created scenarios for a workshop on 24th February 2010 where we use delegate's experience of consenting process to narrow policies down to those most relevant.</p> <p>SW wanted to ensure that policies are being fed back to MSP group. PM thought that in an ideal world MSP would be easier if we had MSP already but agreed that there is a need to feed information back and forth between the two groups. KB explained that the feeding back and forth between the groups will happen more and more as the project goes on. PM raised the issue of future proofing the policy list.</p> <p><u>Coastal Explorer Interactive</u> The group visited Zeta (creative solutions company) at their last meeting about the development of the website. They took the group through the process, next stages are to discuss target audience and write a brief for consultants. Timescale – website testing is due to take place on Feb-May 2011.</p>
7.	<p>Decision Support Tools Presentation – JF JF gave the pros and cons of different decision support tools to help potential zoning of the MSP. Tools included in presentation were – GIS, Marxan, Cefas tools, Multi-criteria tools. KB emphasised that zones need to be created using an evidence base. TF felt that some of the tools and datasets are subjective. Hierarchy (international to local) of data would not be displayed in layers of zones, but within the policies for zones created.</p> <p>Action: JF to play with systems over next few months and distribute PowerPoint created to SG group.</p>
8.	<p>Work program for next quarter</p> <ul style="list-style-type: none"> • Interactions matrix – interviews and mapping • Seascape assessment; desk study, draft characterisation and start of field work • Offshore renewables – completing mid-March • PMC meeting mid February • Project report • Briefs/ToR for students • More research on zoning and decision making tools • Data organisation • Task & Finish Group meetings • Policy Workshop • Develop brief for Coastal Explorer Interactive website for consultants • Communication paper with Bournemouth University • 'Lessons Learned so Far' document for Defra
9.	<p>AOB KB mentioned that Jacqui Stearn from Natural England would like C-SCOPE to apply for the “Inspire” Mark awarded by the London Organising Committee of the Olympic Games (LOCOG), in this case the Environment and Sustainability Team. This mark is awarded to projects inspired by the 2012 Olympic games. Some members of the SG did not feel the project was inspired by the Olympics, C-SCOPE was originally called the Olympic Coast Project but it was originally thought of before the Olympics were announced and has moved on from that now.</p> <p>Group discussed “Inspire” Mark and would like to find out:</p> <ul style="list-style-type: none"> • Could it be positive for Coastal Explorer Interactive? Could it be used for Coastal Explorer Interactive only? • Would it be too prescriptive? • Will it make future funding more easily available or less? Might want commercial sponsorship further down line, but Mark could attract funding? • Would it add confusion? – PT explained that he has heard some confused comments in the past about the seabed mapping being “more money wasted on the Olympics” • Need to know commitment <p>Action: NS to create a document on pros and cons of “Inspire” Mark for next SG</p>

10	Dates of next meetings
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Wednesday 21st April 2010 – 2 pm

Wednesday 14th July 2010 – 2 pm

Tuesday 12th October 2010 – 2 pm