

## C-SCOPE Steering Group Meeting - Minutes

### Tuesday 12<sup>th</sup> October 2010 – 2:00 pm

### Committee Room 2, County Hall, Dorchester

<p><b>Present:</b></p> <ul style="list-style-type: none"> <li>• Ness Smith, Dorset Coast Forum</li> <li>• James Feaver, Dorset Coast Forum</li> <li>• Peter Tinsley, Dorset Wildlife Trust</li> <li>• Sandie Wilson, Portland Harbour Authority Ltd/ Portland Port Ltd</li> <li>• Ken Buchan, Dorset County Council</li> <li>• Bob Huggins, DCF Chairman</li> <li>• Tony Flux, The National Trust</li> <li>• Tom Munro, Dorset AONB</li> <li>• Sally King, World Heritage Team</li> <li>• Simon Williams, W&amp;PBC</li> <li>• Vince May, Bournemouth University</li> <li>• Brian Richards, Environment Agency</li> </ul>	<p><b>Apologies:</b></p> <ul style="list-style-type: none"> <li>• Simon Cripps, Dorset Wildlife Trust</li> <li>• Steve Collins, Defra</li> <li>• Malcolm Turnbull, Jurassic Coast Trust</li> <li>• Mark Foxwell, Dorset County Council</li> <li>• Nick Lyness, Environment Agency</li> <li>• James Weld, Lulworth Estate</li> <li>• Andrew Hignett, Partner – LA Marine</li> <li>• Peter Moore, Dorset County Council</li> <li>• Rachel Waldoock, Natural England</li> </ul>
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<p><b>1.</b></p>	<p><b><u>Minutes of the Previous Meeting</u></b></p> <p>There were no amendments made to the minutes of the previous meeting.</p> <p>Actions from the previous meeting:</p> <ul style="list-style-type: none"> <li>• NS has sent final Land and Seascape Document out to all on group</li> <li>• Risk Register was circulated by KB</li> <li>• JF sent SW metadata discussed at last meeting</li> </ul>
<p><b>2.</b></p>	<p><b><u>C-SCOPE update</u></b></p> <p><b>General</b></p> <ul style="list-style-type: none"> <li>• NS was asked by Marine Scotland to present and share experiences of Interactions Matrix with Scottish marine planners and coastal partnership officers.</li> <li>• NS has presented Seascape Assessment at the Solent Forum Marine Planning Conference and James presented in Denmark at the BLAST conference.</li> <li>• Chris Parry visited DCF at end of July 2010.</li> <li>• C-SCOPE Team had a meeting with MMO planners on 4th October to discuss data, tools and stakeholder engagement</li> <li>• LDA Design have been appointed by Natural England to work on the guidance on seascape characterisation for England and Scotland. C-SCOPE Project team asked to sit on the Natural England advisory group for this work.</li> <li>• The team are currently organising the DCF/C-SCOPE conference which will be held on 19th November 2010 at RNLI Lifeboat College in Poole. The conference will focus on socio-economic aspects of marine planning and there will be a workshop held in the afternoon to look at trade-offs.</li> </ul> <p><b>MSP</b></p> <ul style="list-style-type: none"> <li>• C-SCOPE Team are fine-tuning data, but now almost have a complete set of data and policies</li> <li>• Land &amp; Seascape Assessment has been completed and will be up on the DCF website to download soon.</li> <li>• C-SCOPE will be working with DWT to look at sensitivity mapping.</li> <li>• The Interactions matrix is almost complete just a few final interviews to complete. James is currently working on a way to express the information collected spatially.</li> <li>• SEA stages 1 and 2 will be complete end of this week. The C-SCOPE Team will be consulting with Environment Agency, Natural England and English Heritage on the scoping document.</li> <li>• Work on the Socio-economic report being carried out by DCC Research and Information Team is ongoing but will be completed by November.</li> <li>• The Team have been working on draft high level policies and marine plan structures.</li> </ul> <p><b>MSP T&amp;F Group</b></p> <ul style="list-style-type: none"> <li>• At the last meeting the group discussed draft high level policy up. It was well received by the task and finish group.</li> <li>• The project team made a first attempt at showing how these policies might be expressed spatially at the meeting by mapping resources and identifying opportunity areas.</li> <li>• There was very low attendance at this meeting.</li> </ul> <p><b>CE Interactive</b></p> <ul style="list-style-type: none"> <li>• 17 tender applications to develop the website were received in total</li> <li>• This was narrowed down to four companies that were invited to interview</li> <li>• The contract has been awarded to One Bright Space who demonstrated a good mix of creativity and technical expertise</li> </ul>

	<p>and local knowledge. The inception meeting is taking place on 21<sup>st</sup> October 2010 and the next Task and Finish Group meeting is taking place on 13<sup>th</sup> October 2010.</p> <p><b>CE Planning</b></p> <ul style="list-style-type: none"> <li>• Some data has been transferred to new version of the tool, but JF is still awaiting the admin 'consol'</li> <li>• A work experience student did a fantastic job of developed flow diagrams for inclusion in tool that will link through to appropriate policies.</li> <li>• The Team will be meeting soon to work through data and functionality of guidance sections</li> <li>• The Task and Finish Group meeting has been postponed until the beginning of November as it is hoped that by that time the team will have better idea of structure and hopefully will be able to demonstrate the new tool.</li> </ul>
<p><b>3.</b></p> <p><b>A</b></p> <p><b>A</b></p>	<p><b><u>The Evidence Base</u></b></p> <p>NS gave a presentation on the evidence base that is being built for the MSP. NS gave an update on each of the evidence bases in turn;</p> <p><b>Seabed mapping</b></p> <ul style="list-style-type: none"> <li>• The Seabed Mapping has been received from DWT. There is an issue with the Backscatter. At the last Steering Group meeting it was suggested that the DORIS Steering Group should get back together to discuss this but the final payment has already been made.</li> <li>• NS mentioned that the team also have the biological features of interest map and the Defra Sensitivity Matrix which can form other layers.</li> <li>• VM commented that these layers will need some interpretation text around them to help users understand what they are looking at.</li> </ul> <p><b>Offshore Renewables Capacity Study</b></p> <ul style="list-style-type: none"> <li>• Now complete and available to download from the DCF Website.</li> </ul> <p><b>Land and Seascape Assessment</b></p> <ul style="list-style-type: none"> <li>• This assessment has been carried out by LDA Design for the whole of the Dorset Coast. It is now complete. NS explained the methodology used to carry out the assessment.</li> <li>• VM suggested that a fuzzy line could be used instead of hard lines. NS felt that hard lines are accepted in landscape characterisations so this should be ok.</li> </ul> <p><b>Collation of spatial and temporal maritime sector data</b></p> <ul style="list-style-type: none"> <li>• C-SCOPE have exchanged data with Cefas, Crown Estate and Seazone.</li> <li>• A gap analysis of data has been conducted.</li> <li>• Will add community data from Coastal Community Engagement Events that will take place in Late November/December.</li> </ul> <p><b>Existing Policies, Strategies &amp; Agreements</b></p> <ul style="list-style-type: none"> <li>• The policy documents have now been organised into an excel spreadsheet.</li> <li>• SW would like the "Port Marine Safety Code" into this list.</li> </ul> <p><b>ACTION: NS to look into including the "Port Marine Safety Code" in the policy list.</b></p> <p><b>Interactions Matrix</b></p> <ul style="list-style-type: none"> <li>• NS commented that this has been a very useful stakeholder engagement exercise but has taken longer to complete than anticipated.</li> <li>• The comments collected at the interviews will help inform policy and codes of conduct in the CE Interactive website.</li> <li>• JF has now been working to display the results spatially. NS displayed an example of how this is being done (see attached power point presentation).</li> <li>• NS explained that one interactions layer will be displayed at a time, the red and green are not an amalgamation of interactions.</li> <li>• Interestingly, Marine Scotland is paying coastal forums in Scotland to carry out their interactions matrix interviews.</li> <li>• SK commented that interactions will vary at different times of the year. NS confirmed that this information had been captured.</li> <li>• BH questioned whether the Interactions Matrix could be published separately. NS explained that KB had been considering writing up a report or possibly an academic journal article.</li> <li>• VM mentioned that he will be attending the Coastal Society USA conference next year and that he would be happy to go and present a paper. VM mentioned that he is also on the editorial board for the Journal of Coastal Research.</li> </ul> <p><b>ACTION: NS and VM to discuss possible academic paper for VM to present at Coastal Society USA Conference 2011</b></p>
<p><b>4.</b></p>	<p><b><u>Next Steps</u></b></p> <p>NS gave an update on what the C-SCOPE Team will be working on over the next three months:</p> <ul style="list-style-type: none"> <li>• Further Task &amp; Finish Group meetings</li> <li>• Map Interactions matrix, produce report</li> <li>• Amend and complete draft high level policy</li> </ul>

	<p><b>ACTION: NS to send out complete draft of high level policy once completed.</b></p> <ul style="list-style-type: none"> <li>• Review evidence base and start to work on more detailed policy – and how we express these spatially</li> <li>• Complete socio-economic report</li> <li>• Develop alternative objectives for SEA and consult on environmental baseline</li> <li>• Complete forecasting study/report</li> <li>• Work with DWT to produce sensitivity maps</li> <li>• Complete Marine Management Area description document</li> <li>• Organise and carry out the community engagement evening events. Will be carrying out 6 meetings at different venues along the MMA coast based on parishes as parish plans are being fed into the MSP</li> <li>• Summarise policy documents</li> <li>• Incorporate summarised policy documents into planning tool</li> <li>• Coastal Explorer Interactive website development</li> <li>• Preparation of workshop for the socio-economic aspects of marine planning conference to be held on 19<sup>th</sup> November 2010</li> </ul> <p><b>Comments:</b></p> <ul style="list-style-type: none"> <li>• TF felt that more engagement with planners was necessary and suggested an educational update for planners now rather than leave it to the end of the project. NS felt that many planners are already engaged (Mike Goater Purbeck DC, Simon Williams W&amp;PBC, and Mike Garrity DCC) will consider holding a workshop for planners though. KB explained that time has been set aside for training for planners to use the planning tool.</li> <li>• SK asked whether Council members were engaged with the project development. BH explained that many attend the DCF Meetings/conferences and will be updated there.</li> <li>• The group discussed how the profile of the planning tool and MSP need to be raised if they are to be accepted and used. KB felt that this could be resolved by holding a marine issues seminar for members. KB held one of these two years ago and it was well attended. BH suggested that the Communication Task and Finish Group could look into this.</li> </ul>
5.	<p><b><u>PMC and Risk Register –KB</u></b></p> <p><b>PMC</b></p> <ul style="list-style-type: none"> <li>• The latest project report has been sent to the JTS was well received</li> <li>• At the last PMC Meeting the two partners: <ul style="list-style-type: none"> <li>◦ Agreed to extend project to mid 2012, if budget allows. This would mean then end conference would be held in March 2012</li> <li>◦ Discussed the joint end reports and how they will be structured</li> <li>◦ Agreed that a non-technical report on MSP would not be worthwhile in light of the UNESCO step by step guide that has been produced. Instead it was agreed that a report will be written that compares the different approaches in Dorset and Belgium</li> </ul> </li> <li>• Belgian partner update: <ul style="list-style-type: none"> <li>◦ Focusing on the sand spit area, gathering information from stakeholders (9 interviews being conducted). They are encountering some issues with a dredging company that are attempting to create offshore islands.</li> <li>◦ Flemish government are carrying out a socio-economic study</li> <li>◦ Belgians feel that their position has changed, used to be leaders in marine planning and want to improve academic standing.</li> <li>◦ Have developed a Coast Forum. Very different to the Dorset Coast Forum, set up as a conference format.</li> </ul> </li> </ul> <p>Comment:</p> <ul style="list-style-type: none"> <li>• VM asked what was covered at the Belgian Coast Forum meeting.</li> </ul> <p><b>ACTION: NS to find out and send information on what was covered at the Belgian Coast Forum meeting to VM.</b></p> <p><b>Risk Register</b></p> <p>The following new risks have been added to the register:</p> <ul style="list-style-type: none"> <li>• Attendance at meetings as organisations are asked to cut back</li> </ul> <p>Group discussed this and it was suggested that webinars or conference calls could be used in some cases.</p> <p><b>ACTION: NS to look into using webinars or conference calls for some future meetings</b></p> <ul style="list-style-type: none"> <li>• Risk of economic and political climate leading to merging/disbandment of NDPBs and other job losses</li> </ul>
6.	<p><b><u>Finance Update –KB</u></b></p> <p>KB commented that the finance reporting is still complicated. KB has the costs up to the end of May 2010 now. There is a general under spend.</p> <p>The group discussed possibility of selling Explorer Planning Tool concept after the project has ended. Interreg does not allow this. Intellectual Property (IP) rights were discussed and BH suggested that some money could be used to look at IP rights and understanding Interreg regulations.</p>

7.	<p><b><u>AOB</u></b></p> <p>SW mentioned that she has been asked a number of questions as part of the Socio-Economic Study. SW felt that some of the questions were not relevant to Portland Harbour Authority and that for the others, most of the answers could be found on their website.</p> <p><b>ACTION: NS to look into the questions that SW has been asked for Socio-Economic Study. SW to send copy of questions to NS.</b></p>
8.	<p><b><u>Date of next meeting</u></b></p> <p>Wednesday 26<sup>th</sup> January 2011 – 2pm. Committee Room 3, County Hall, Dorchester.</p>